21st Century Skill Rubric — Grades K-2

Columbus Signature Academy

Student Name: _____

	Emerging	Proficient	Advanced
Oral Communication	**ORGANIZED THOUGHTS & STRUCTURE** ☐ Developing procedures for handling hardware ☐ Developing the skills of responsible software use ☐ Developing an understanding of school-wide tech	**ORGANIZED THOUGHTS & STRUCTURE** ☐ Following the procedures for handling hardware ☐ Following the skills of responsible software use ☐ Following the school-wide tech expectations	**ORGANIZED THOUGHTS & STRUCTURE** ☐ Assisting others with handling hardware ☐ Sharing knowledge of responsible software use ☐ Teaching others about school-wide tech expectations
	VOCAL EXPRESSION ☐ Learning to project voice to an audience ☐ Working to speak clearly ☐ Reads note cards while presenting	**VOCAL EXPRESSION** ☐ Voice projects to entire audience for most of the speech ☐ Speaks clearly enough for almost all of the speech ☐ Only refers to notes a few times, speaks to the audience	**VOCAL EXPRESSION** ☐ Voice projects to entire audience while adding inflection ☐ Speaks clearly with diction ☐ Has notecards for reference, engages audience
	OVERALL IMPACT ☐ Occasionally makes eye contact with audience ☐ Uses some visual supports ☐ Captures audience attention briefly	**OVERALL IMPACT** ☐ Makes eye contact with some audience members ☐ Uses appropriate visual supports ☐ Sustains audience attention	**OVERALL IMPACT** ☐ Makes good eye contact with audience ☐ Uses appropriate, creative, & innovative visual supports ☐ Engages and involves the audience
Technology	**USING TECH ETHICALLY & RESPONSIBLY** ☐ Developing procedures for handling hardware ☐ Developing the skills of responsible software use ☐ Developing an understanding of school-wide tech expectations	**USING TECH ETHICALLY & RESPONSIBLY** ☐ Following the procedures for handling hardware ☐ Following the skills of responsible software use ☐ Following the school-wide tech expectations	**USING TECH ETHICALLY & RESPONSIBLY** ☐ Assisting others with handling hardware ☐ Sharing knowledge of responsible software use ☐ Teaching others about school-wide tech expectations
	APPLYING BASIC TECHNOLOGY SKILLS ☐ Turns on computer ☐ Opens programs ☐ Knows basic computer parts	**APPLYING BASIC TECHNOLOGY SKILLS** ☐ Turns computer on and off correctly each time ☐ Opens programs and completes basic functions ☐ Types while looking at the keys	**APPLYING BASIC TECHNOLOGY SKILLS** ☐ Turns computer on and off and can log into network ☐ Opens programs and completes advanced functions ☐ Types using correct keyboarding skills
	USING TECH TO CREATE & INNOVATE ☐ ☐ ☐	**USING TECH TO CREATE & INNOVATE** ☐ ☐ ☐	**USING TECH TO CREATE & INNOVATE** ☐ ☐ ☐
Collaboration	**CONTRIBUTING TO THE GROUP** ☐ With redirection ☐ Shares ideas when asked ☐ Contributes to group with help from others	**CONTRIBUTING TO THE GROUP** ☐ Independently stays on task ☐ Sharing ideas openly ☐ Being responsible for job completion	**CONTRIBUTING TO THE GROUP** ☐ Helps the group stay on task ☐ Allows everyone to have a voice in the group ☐ Is responsible for all group tasks
	BEING POSITIVE WITH OTHERS ☐ Listening skills are developing ☐ Respect is still being earned by group ☐ Complains about other group members	**BEING POSITIVE WITH OTHERS** ☐ Works well with others ☐ Listens to others' ideas and experiences ☐ Is respectful of others	**BEING POSITIVE WITH OTHERS** ☐ Gives the group warm and cool feedback ☐ Compliments others' ideas and suggestions ☐ Encourages all to be positive and productive
	SOLVING PROBLEMS ☐ Only wants to get his/her way ☐ Expectations of the project not fulfilled ☐ Struggles to share new ideas to solve problem	**SOLVING PROBLEMS** ☐ Follow timeline of the project ☐ Follow expectations without redirection ☐ Considers new ideas to solve the problem	**SOLVING PROBLEMS** ☐ Actively leads group members through tasks ☐ Reminds group of the expectations ☐ Suggests new ideas to solve problems