

BCSC CHANGE OF ADDRESS FORM

Please fill out the form below to change your address

Once completed please:

Print the form and send it through inter-office mail to Heather Downin, Benefits Coordinator, at the Administration building

Or

Save the form and email it as an attachment to Heather Downin at downinh@bcsc.k12.in.us

Name Position and Building

Address

City/State Zip

Phone # Work Phone #

County Effective Date