Dear Parents,

On behalf of the Columbus Virtual Pathway, I am happy to welcome you to the 2021-2022 school year! We are looking forward to a productive partnership with you to ensure that our children can reach their full potential! We recognize that in order to be successful in school, our children need support from both the home and school. We know a strong partnership with you will make a great difference in your child’s education. As partners, we share the responsibility for our children’s success and want you to know that we will do our very best to carry out our responsibilities. Here are some tips that can help you help your child succeed:

- Designate a comfortable place free from distractions as a work area for your student.
- Offer structure, such as focus time, to increase engagement and promote progress.
- Ensure your student has access to Wi-Fi and a charged device, such as a laptop, tablet, or mobile phone.
- Periodically check in on students throughout their virtual sessions to make sure they’re actively working and learning, and in case they need additional help.

For all learners—even younger students—we recommend frequent monitoring and hands-on assistance as needed from those providing the at-home support.

There are a few important dates that we want to share with you:

- **Wednesday, August 4th - 8:00 AM - 4:00 PM** - Technology and Welcome Packet Pick Up - students and families can pick up their BCSC device and some welcome information anytime between 8:00 AM and 4:00 pm on the 4th. Students will get their login information and course list. A list of school supplies can be found on our website (below).
- **Friday, August 6th** - First student day. Students will be expected to login to Edgenuity and begin working on the student orientation.
- **Throughout August** - CVP facilitators will host virtual and in-person workshops for students and parents that cover various aspects of Edgenuity and how to be successful. These sessions will be made available to parents via our website and social media.

Additionally, to ensure that you are receiving updated information and announcements, we ask that you follow us:

- Website: [www.bcscschools.org/cvp](http://www.bcscschools.org/cvp)
- Facebook: @columbusvirtualpathway
- Instagram: columbusvirtualpathway
- Remind (for CVP Parents only): [https://www.remind.com/join/cvpparents](https://www.remind.com/join/cvpparents)

If you have any questions, you can contact the school at 812.314.3810 or email Mr. Giebel at giebelj@bcsc.k12.in.us. We are looking forward to a great school year!

Sincerely,

Josh Giebel
Director
Columbus Virtual Pathway
Estimados padres de familia:

En nombre de nuestro programa Ruta Virtual Columbus, les doy la bienvenida al año escolar 2021-2022. Tenemos grandes expectativas de tener una relación productiva con ustedes para asegurar que los estudiantes desarrollen su máximo potencial. Estamos conscientes que para ser exitosos en la escuela, nuestros estudiantes necesitan apoyo en casa tanto como de sus maestros. Sabemos que una fuerte alianza con ustedes hará una gran diferencia en la educación de sus hijos. Como aliados, compartiríamos la responsabilidad del éxito de nuestros estudiantes y queremos que ustedes sepan que nosotros daremos todo lo que esté de nuestra parte. Aquí hay algunos consejos para ayudar que nuestros estudiantes sean exitosos:

- Dedique un área de trabajo cómoda libre de distracciones a su estudiante.
- Ofrezca estructura, tiempo dedicado a las responsabilidades escolares para incrementar el compromiso y fomentar el progreso.
- Asegúrese de que su estudiante pueda acceder a una red de WiFi y que su dispositivo (laptop, tableta o teléfono celular) esté correctamente cargado.
- Periódicamente acompañe a su estudiante a alguna de sus sesiones virtuales para asegurarse de que esta aprendiendo y trabajando, de la misma manera para ofrecer soporte.

Para todos los estudiantes (especialmente para los estudiantes más jóvenes), recomendamos un monitoreo frecuente y asistencia activa de los miembros de la casa. Hay algunas fechas que queremos compartir con ustedes:

- **Miércoles 4 de Agosto de las 8 de la mañana a las 4 de la tarde** – Entrega del paquete de tecnología y bienvenida. Los estudiantes pueden recoger su dispositivo de BCSC y la información pertinente al programa a cualquier hora entre las 8 de la mañana y las cuatro de la tarde del día 4 de Agosto. Los estudiantes recibirán sus claves de acceso y sus listas de cursos. Una lista de útiles escolares puede ser encontrada en nuestra página web (más abajo).
- **Viernes 6 de Agosto** – Primer día de clases. Es esperado que los alumnos se conecten a la plataforma de Edgenuity y trabajen en la orientación el primer día de clases.
- **Durante todo Agosto** – Los facilitadores de la ruta virtual Columbus ofrecerán sesiones en persona y virtuales para cubrir varios aspectos de la plataforma Edgenuity. Esas sesiones estarán disponibles para los padres de familia a través de nuestra página web y en nuestras redes sociales.

De la misma manera, para asegurar que ustedes están recibiendo información actualizada y los anuncios, les pedimos que nos sigan en nuestras redes sociales:

- Pagina web: [www.bcschools.org/cvp](http://www.bcschools.org/cvp)
- Facebook: [@columbusvirtualpathway](https://www.facebook.com/columbusvirtualpathway)
- Instagram: [columbusvirtualpathway](https://www.instagram.com/columbusvirtualpathway)
- Remind (Solamente para padres de familia CVP): [https://www.remind.com/join/cvpparents](https://www.remind.com/join/cvpparents)

Si tiene alguna pregunta, puede contactar a la escuela al teléfono 812.314.381 o enviar un correo electrónico al señor Giebel a [giebelj@bcsc.k12.in.us](mailto:giebelj@bcsc.k12.in.us).

¡Estamos esperando tener un gran año escolar!
State Guidance: Students should participate in online learning for a minimum of 5 hours per day.

In order to be counted for a full day of attendance, students must meet the following criteria:

- Engage daily in the online platform 5 out of 7 days of the week. (Sunday-Saturday)
- Have evidence of adequate progression in learning in all Edgenuity courses.

**If the student is performing on or above pacing guidelines in all modules, the student should be counted as present for the week even though a daily login has not occurred.

**Effective participation will be measured by continued positive performance in all courses.**

If your student is having trouble with any content or staying on pace in any module, please contact your child’s teachers.

When students meet these expectations, their attendance will be coded as present. If they do not meet these expectations, they will be coded as UNX (unexcused).

If your child will NOT be working in CVP due to an extended illness or circumstance that will prevent two days of inactivity in one week, please call the school 812-314-3810.

In accordance with Indiana Code 31-30 through Indiana Code 31-40, **after 10 days** of unexcused absences, the school where your student is enrolled is required to initiate a report to the Indiana Department of Child Services and additionally may result in a referral to the ATTEND process.

Attendance will be tracked in PowerSchool.

*Revised 06/17/2021*
My Dashboard Tools & Features:
The main page in the Edgenuity SIS is known as the Dashboard. The Dashboard provides access to your courses, progress and grade reports, and the messaging center. Think of the Dashboard as the central hub that contains all of your student information and tools to support you while enrolled in the program. Let’s review some of the key tools and features you will use in the SIS. The Main Dashboard features the following tools on the front page of the SIS as soon as you login:

- **Academic Snapshot** - lists courses your student is currently enrolled in with progress information
- **Upcoming Events** - shows all upcoming scheduled activities your student has on their calendar
- **Activity** - provides an overview of student activity in the LMS for each course
- **Messages** - contains important communication from your student’s teacher(s).

The Sidebar contains the following tools:

- **Dashboard** - Main page in the SIS; provides a quick snapshot of your progress and grades
- **Student Messages** - You can view your student’s communication with virtual instructors
- **Parent/Guardian Messages** - You can send, receive, and view messages between you the parent/guardian and the instructors
- **Mentor Information** - View your assigned mentor’s information
- **Course Information** - View your student’s courses, description, credit amount, and teacher-contact information
- **Academic Snapshot** - Provides an overall progress bar for all courses and specific progress bars for each class you are enrolled in
- **Student Activity** - A tally of the total number of assignments your student has completed each day in the courses
- **Edit Account** - This will allow the guardian/parent to update his/her login password
- **School Calendar** - A calendar of your student’s current appointments or conferences
- **External Links** - Links to popular and helpful resources when navigating or to support your student’s online experience

Buzz Overview:
Buzz is the Learning Management System where students can access their course materials and submit work. Buzz is accessed through the Edgenuity SIS by clicking on the Go to LMS button.

Student Performance Across all Courses:
Grades K-5 Student Progress Reports Overview

The Grades tool enables you to track grades, activities, objective mastery, and the badges earned. To view a student’s progress, open the Grades tool from the top section of the Main Menu. If the student is enrolled in multiple courses, you can view their progress in current and past courses, including:

- Their self-assessment heart indicator for each course, this will tell you how the student feels about their course progress.
- Their overall score.
- Their overall progress on completing gradable activities.
- Their overall progress on completing all activities.

Parents: for more information and a detailed guide on how to navigate the Edgenuity SIS and Buzz LMS, please visit -

Understanding Student Progress:
Knowing how a student is performing in his or her courses is important. We want to make sure that the student not only has access to that information, but also knows how to interpret it. All of that information is available to the student when they login. **PowerSchool grades will not be updated until the end of the grading period. Please monitor your student’s progress in Edgenuity.**

**Progress Bar:** Each course has a bar indicator that is color coded and a statement of student progress.

**Course Grade:** Each course clearly displays the student’s ACTUAL GRADE in the course on a 100-point scale. The actual grade will be lower if a student is falling behind in a course because the course calculates missing assignments as zeros. Grades will increase as students successfully complete assignments and get back on pace. Grades are updated daily on Edgenuity, grades will not be available in PowerSchool's Parent Portal, so parents should ask their student to login and check on pacing and performance and engage in conversation. Parents can ask us to create a Parent Account to monitor student progress.

As you begin to look at progress reports and student grades within the Edgenuity system, it is important that teachers, parents, and students understand how grades are reported. Please review the information below.
Overall Grade – The weighted average grade for completed activities based on the grade weights for each type of activity. In the sample above, the student has an 83.3% overall grade.

Note: If the student only does one assignment the entire time, the overall grade would reflect that single assignment every time.

Actual Grade – Overall grade adjusted for progress if the student is behind. This score doesn't assume zeros for uncompleted work; it simply reduces the percentage as the student is behind. In the sample above, the student has completed 2.2% of the course, but should have completed 4.4% of the course. The actual grade is the product of the overall grade times the percentage of completion, e.g. 83.3 x (2.2%/4.4%) or 41.65%.

Note: The actual grade will reflect the expected progress for the day a student is working. As such, the grade should match the overall grade when progress is at or above the Target Completion percentage.

Relative Grade – The grade that a student would receive if he stopped working and received 0% for all unscored, counted activities.

Note: This is the grade that will be entered in PowerSchool at the end of a grading period (semester). If the student has completed the entire course, this grade should match the Overall and Actual Grade.
Grades 6 - 12 Progress Reports Overview

**Daily Goal** – The time a student needs to dedicate each school day to stay on pace for the course. This is based on estimates to complete the activities within the course and may vary from student to student based on individual skill.

**Est. Time Remaining** – The time a student needs to dedicate each school day to stay on pace for the course.
Tips to Help You Succeed:
Focus on three things: time, expectations, and encouragement.

- **Time:** Students can work on Edgenuity courses from anywhere they have Internet access. Make sure you have scheduled enough time to complete daily assignments at a reasonable pace. As you work, you can take notes using paper and pencil or using the eNotes feature within the system. We encourage students to schedule time to review their notes before taking assessments.

- **Set High Expectations:** We encourage students to actively use the Assignment Calendar to track what course work they should be completing each day. Setting and achieving daily goals helps keep students motivated and determined to succeed.

- **Ask for Feedback and Provide Encouragement Every Day:** Ask yourself the following questions:
  - What did I learn today?
  - What did I accomplish today?
  - What did I find challenging today?
  - How did I overcome those challenges?
  - How can my teacher or parents help me achieve success?
If you struggle with answering these questions, schedule tutoring time with your teacher or engaging in discussion with your peers.
Columbus Virtual Pathway Contact Information:

**Important Phone Numbers**
CVP Office: 812.314.3810  
Tech Support Hotline: 812.418.0252

**Email Addresses:**
Josh Giebel - Director: giebelj@bcsc.k12.in.us  
Dot Daugherty - Administrative Assistant: daughertyd@bcsc.k12.in.us  
Julie Caruso - Secondary Social Studies: carusoj@bcsc.k12.in.us  
Jennifer Drake - Special Education: drakej@bcsc.k12.in.us  
Patricia Heathcote - Secondary Math: healthcote@bcsc.k12.in.us  
Karen Hollowell - Secondary English: hollowellk@bcsc.k12.in.us  
Wendolyn Jimenez Nolasco - World Language & ELL Support: jimeneznolascow@bsc.k12.in.us  
Angela Miller - Special Education: millera@bcsc.k12.in.us  
Clai Putney - Secondary Science: putneyc@bcsc.k12.in.us  
Katie Ruddell - Elementary Education: ruddellk@bcsc.k12.in.us  
Allison Stidam - Elementary Education: stidama@bcsc.k12.in.us

**Important Web Addresses:**
Website - www.bcscschools.org/cvp  
Facebook - @columbusvirtualpathway  
Instagram: columbusvirtualpathway  
Remind (for CVP Parents only): https://www.remind.com/join/cvpparents
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Parent Workshop Session Survey -  [https://forms.gle/ycwa4Y3SvexKAdiX7](https://forms.gle/ycwa4Y3SvexKAdiX7)

**Wednesday, August 11th at (TIME TBD): Communication with your Teachers**
This session is all about communication. In this session, we will cover the basics of messaging, emailing, and communicating with your teachers when you need help. We will discuss the tools in Edgenuity that allow you to communicate with us as well as the places you should look to get important information about school. Additionally, we will discuss opportunities for in-person support & virtual face-to-face meetings.

**Wednesday, August 18th at (TIME TBD): Edgenuity Overview 2.0**
This session is going to explore the features and functions of Edgenuity. Join our facilitators as they walk you through the different tools and strategies for maximizing your use of Edgenuity’s learning platform. Find out what tools are out there and how you can use them!

**Wednesday, August 25th at (TIME TBD): Understanding Progress Reports, Grades, and Attendance**
This session is all about tracking and monitoring your child’s progress. We will discuss the progress reports that are available, how they translate into final grades, and how you can track attendance!
The first student day is fast approaching! We wanted to provide you with a little information about what to expect on Friday, August 6th!

On our first day, you should login to Edgenuity and look for an announcement message from us that has a link to our Student Orientation Activity. This activity is designed to help you better understand what it will take to be successful as a student in Columbus Virtual Pathway.

The activity will ask you to find specific information on Edgenuity, our CVP website, and from our Welcome Packet. We will also ask you some fun questions so we can better get to know who YOU are!

Once you find this information, you will submit your responses to the Google Form linked in the Edgenuity Announcement. Completion of the Google Form will enter you in a drawing for PBIS Prizes!

After you complete the Student Orientation Activity, you can start working on your Edgenuity classes!
## 2021-22 SCHOOL YEAR

|          | First Teacher Day | First Student Day | Labor Day (no school) | Fall Break (1 week) | Thanksgiving Break | First Semester Ends | Winter Break Begins | (Dec 23–Jan 5 Winter Break, no school for students) | Teacher Day (no school for students) | Classes Begin for 2nd Semester | Martin Luther King Jr. Day (no school) | Spring Break (no school) | Good Friday (no school) | Last Day for Students | Last Teacher Day | GRADUATION | CSA New Tech at CEHS, 7:00 p.m. | North High School, 10:00 a.m. | East High School, 1:00 p.m. |
|----------|-------------------|-------------------|-----------------------|---------------------|--------------------|---------------------|---------------------|-------------------------------------------------|--------------------------------|--------------------------|----------------------------------|----------------------------|---------------|-------------------------|------------------------|----------------------|

### Grading Periods

<table>
<thead>
<tr>
<th>Grading Period</th>
<th>Student Days</th>
<th>Teacher Days</th>
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<tbody>
<tr>
<td><strong>First Semester</strong></td>
<td></td>
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</tr>
<tr>
<td>1st 9 weeks: August 6–October 8</td>
<td>45</td>
<td>46</td>
</tr>
<tr>
<td>2nd 9 weeks: October 18–December 22</td>
<td>45</td>
<td>45</td>
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<tr>
<td><strong>Second Semester</strong></td>
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<tr>
<td>3rd 9 weeks: January 6–March 11</td>
<td>46</td>
<td>47</td>
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<tr>
<td>4th 9 weeks: March 21–May 20</td>
<td>44</td>
<td>44.5</td>
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### Inclement Weather Days:
The first five will be eLearning days. Additional days beyond day five will be made up at the end of the school year.

- School Closed
- Special Event Days
- First/Last Student Day
- First/Last Teacher Day