

## Columbus Virtual Pathway

2401 Beam Road  
Columbus, Indiana 47203  
812-314-3810

Dear Parents/Guardians,

On behalf of the Columbus Virtual Pathway, I am happy to welcome you to the 2022-2023 school year! We are looking forward to a productive partnership with you to ensure that our children can reach their full potential! We recognize that in order to be successful in school, our children need support from both the home and school. We know a strong partnership with you will make a great difference in your child's education. As partners, we share the responsibility for our children's success and want you to know that we will do our very best to carry out our responsibilities. Here are some tips that can help you help your child succeed:

- Designate a comfortable place free from distractions as a work area for your student.
- Offer structure, such as focus time, to increase engagement and promote progress.
- Ensure your student has access to Wi-Fi and a charged device, such as a laptop, tablet, or mobile phone.
- Periodically check in on students throughout their virtual sessions to make sure they're actively working and learning, and in case they need additional help.

For all learners—especially younger students—we recommend frequent monitoring and hands-on assistance as needed from those providing the at-home support.

There are a few important dates that we want to share with you:

- **Tuesday, August 2nd (12 - 3 PM) & Wednesday, August 3rd - 9:00 AM - 4:00 PM** - Technology and Welcome Packet Pick Up - students and families can pick up their BCSC device and some welcome information.
- **Thursday, August 4th** - First student day. Students will be expected to login to Edgenuity and begin working on the student orientation.
- **CVP Family Orientation/Open House** - Meet your teachers & get some helpful information to start the year!
  - **Wednesday, August 3rd - 5 - 6:30 PM** - Students in grades K - 5.
  - **Thursday, August 4th - 5 - 6:30 PM** - Students in grades 6-8.
  - **Tuesday, August 9th - 5 - 6:30 PM** - Students in grades 9-10.
  - **Thursday, August 11th - 5 - 6:30 PM** - Students in grades 11-12.

Additionally, to ensure that you are receiving updated information and announcements, we ask that you follow us:

Website: [www.bcscschools.org/cvp](http://www.bcscschools.org/cvp) Facebook: [@columbusvirtualpathway](https://www.facebook.com/columbusvirtualpathway) Instagram: [columbusvirtualpathway](https://www.instagram.com/columbusvirtualpathway)

If you have any questions, you can contact the school at 812.314.3810 or email Mr. Giebel at [giebelj@bcsc.k12.in.us](mailto:giebelj@bcsc.k12.in.us). We are looking forward to a great school year!

Sincerely,

Josh Giebel - Director, Columbus Virtual Pathway



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2401 Beam Road  
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812-314-3810

Estimados padres de familia:

En nombre de nuestro programa Ruta Virtual Columbus, les doy la bienvenida al año escolar 2022-2023. Tenemos grandes expectativas de tener una relación productiva con ustedes para asegurar que los estudiantes desarrollen su máximo potencial. Sabemos que una fuerte alianza con ustedes hará una gran diferencia en la educación de sus hijos. Como aliados, compartiremos la responsabilidad del éxito de nuestros estudiantes y queremos que ustedes sepan que nosotros daremos todo lo que esté de nuestra parte. Aquí hay algunos consejos para ayudar que nuestros estudiantes sean exitosos:

- Dedique un área de trabajo cómoda libre de distracciones a su estudiante.
- Ofrezca estructura, tiempo dedicado a las responsabilidades escolares para incrementar el compromiso y fomentar el progreso.
- Asegúrese de que su estudiante pueda acceder a una red de WiFi y que su dispositivo (laptop, tableta o teléfono celular) esté correctamente cargado.
- Periódicamente acompañe a su estudiante a alguna de sus sesiones virtuales para asegurarse de que esta aprendiendo y trabajando, de la misma manera para ofrecer soporte.

Para todos los estudiantes (especialmente para los estudiantes más jóvenes), recomendamos un monitoreo frecuente y asistencia activa de los miembros de la casa. Hay algunas fechas que queremos compartir con ustedes:

- **Martes 2 de agosto (12 a 3-p. m.) y miércoles 3 de agosto - 9:00 a. m. a 4:00 p. m.** - Recoger los paquetes de tecnología y bienvenida: los estudiantes y las familias pueden recoger su aparato de BCSC y información de bienvenida.
- **Jueves, 4 de agosto** - Primer día del estudiante. Se espera que los estudiantes inicien sesión en Edgenuity y comiencen a trabajar en la orientación para estudiantes.
- **Orientación familiar y jornada de Casa Abierta**
  - **Miércoles, 3 de agosto - 5 - 6:30 PM.** - para estudiantes de grados K - 5.
  - **Jueves, 4 de agosto - 5 - 6:30 PM** - para estudiantes en los grados 6-8.
  - **Martes, 9 de agosto - 5 - 6:30 PM** - para estudiantes en los grados 9-10.
  - **Jueves, 11 de agosto - 5 - 6:30 PM** - para estudiantes en los grados 11-12.

De la misma manera, para asegurar que ustedes están recibiendo información actualizada y los anuncios, les pedimos que nos sigan en nuestras redes sociales:

Website: [www.bcscschools.org/cvp](http://www.bcscschools.org/cvp) Facebook: [@columbusvirtualpathway](https://www.facebook.com/columbusvirtualpathway) Instagram: [columbusvirtualpathway](https://www.instagram.com/columbusvirtualpathway)

Si tiene alguna pregunta, puede contactar a la escuela al teléfono 812.314.381 o enviar un correo electrónico al señor Giebel a [giebelj@bcsc.k12.in.us](mailto:giebelj@bcsc.k12.in.us).

¡Estamos esperando tener un gran año escolar!





# Columbus Virtual Pathway

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## Attendance Guidelines

Students should participate in instructional time for a minimum of 5 hours per day for students in grades K-5 and 6 hours per day for students in grades 6 - 12 for a total of 180 instructional days for the school year.

In order to be counted for a full day of attendance, students must meet the following criteria:

- Engage daily in the online platform 5 out of 7 days of the week or a number equivalent to the number of school days in the calendar week. (Sunday-Saturday)
- Have evidence of adequate progression in learning in all Edgenuity courses.

Learning opportunities of instructional time include but are not limited to:

- interacting with the curriculum;
- progress made in the curriculum;
- assignment submissions;
- online Google Meet sessions attended;
- offline help sessions attended at CVP;
- completion of internal assessments
- other offline resources;

**\*\*If the student is performing on or above pacing guidelines in all modules, the student should be counted as present for the week even though a daily login has not occurred.**

**Effective participation will be measured by continued positive performance in all courses.**

If your student is having trouble with any content or staying on pace in any module, please contact your child's teachers.

When students meet these expectations, their attendance will be coded as present. If they do not meet these expectations, they will be coded as UNX (unexcused).

If your child will NOT be working in CVP due to an extended illness or circumstance that will prevent two days of inactivity in one week, please call the school 812-314-3810.

In accordance with Indiana Code 31-30 through Indiana Code 31-40, **after 10 days** of unexcused absences, the school where your student is enrolled is required to initiate a report to the Indiana Department of Child Services and additionally may result in a referral to the ATTEND process.



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## Grades K-5 Student Progress Reports Overview

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### My Dashboard Tools & Features:

#### [\[Link - New K-5 Parents Edgenuity Overview and Guide\]](https://help.edgenuityinstructionalservices.com/hc/en-us/articles/360056027793-New-K-5-Parents)

<https://help.edgenuityinstructionalservices.com/hc/en-us/articles/360056027793-New-K-5-Parents>

The main page in the Edgenuity SIS is known as the Dashboard. The Dashboard provides access to your courses, progress and grade reports, and the messaging center. Think of the Dashboard as the central hub that contains all of your student information and tools to support you while enrolled in the program. Let's review some of the key tools and features you will use in the SIS. The Main Dashboard features the following tools on the front page of the SIS as soon as you login:

- **Academic Snapshot** - lists courses your student is currently enrolled in with progress information
- **Upcoming Events** - shows all upcoming scheduled activities your student has on their calendar
- **Activity** - provides an overview of student activity in the LMS for each course
- **Messages** - contains important communication from your student's teacher(s).

The Sidebar contains the following tools:

- **Dashboard** - Main page in the SIS; provides a quick snapshot of your progress and grades
- **Student Messages** - You can view your student's communication with virtual instructors
- **Parent/Guardian Messages** - You can send, receive, and view messages between you the parent/guardian and the instructors
- **Mentor Information** - View your assigned mentor's information
- **Course Information** - View your student's courses, description, credit amount, and teacher-contact information
- **Academic Snapshot** - Provides an overall progress bar for all courses and specific progress bars for each class you are enrolled in
- **Student Activity** - A tally of the total number of assignments your student has completed each day in the courses
- **Edit Account** - This will allow the guardian/parent to update his/her login password
- **School Calendar** - A calendar of your student's current appointments or conferences
- **External Links** - Links to popular and helpful resources when navigating or to support your student's online experience



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## Grades K-5 Student Progress Reports Overview

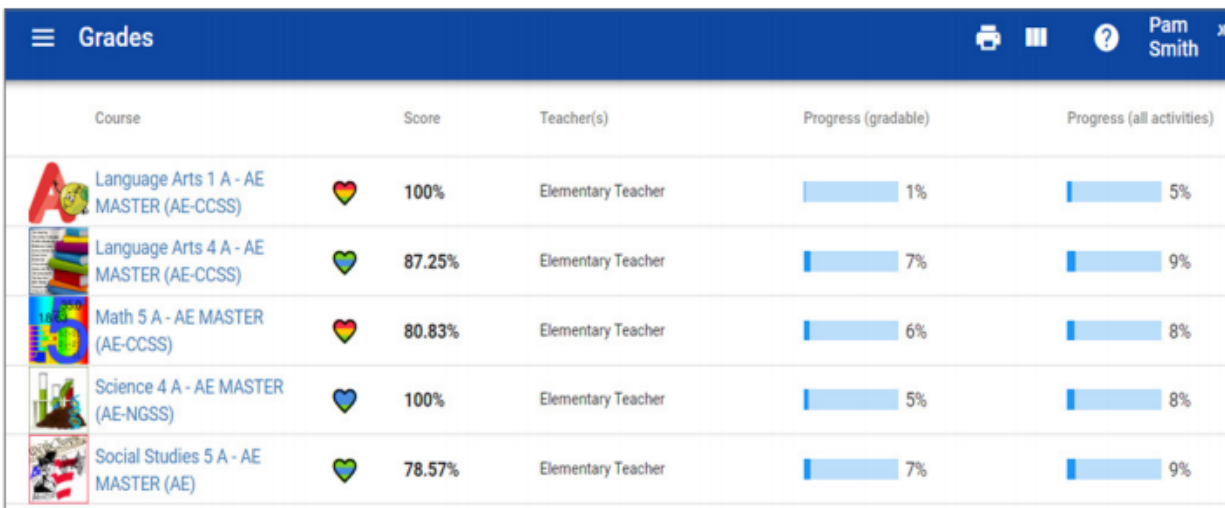
### Buzz Overview:



















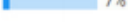
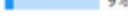
Buzz is the Learning Management System where students can access their course materials and submit work. Buzz is accessed through the Edgenuity SIS by clicking on the Go to LMS button.

### Student Performance Across all Courses:

The Grades tool enables you to track grades, activities, objective mastery, and the badges earned. To view a student's progress, open the Grades tool from the top section of the Main Menu. If the student is enrolled in multiple courses, you can view their progress in current and past courses, including:

- Their self-assessment heart indicator for each course, this will tell you how the student feels about their course progress.
- Their overall score.
- Their overall progress on completing gradable activities.
- Their overall progress on completing all activities.



Course	Score	Teacher(s)	Progress (gradable)	Progress (all activities)
 Language Arts 1 A - AE MASTER (AE-CCSS)	 100%	Elementary Teacher	 1%	 5%
 Language Arts 4 A - AE MASTER (AE-CCSS)	 87.25%	Elementary Teacher	 7%	 9%
 Math 5 A - AE MASTER (AE-CCSS)	 80.83%	Elementary Teacher	 6%	 8%
 Science 4 A - AE MASTER (AE-NGSS)	 100%	Elementary Teacher	 5%	 8%
 Social Studies 5 A - AE MASTER (AE)	 78.57%	Elementary Teacher	 7%	 9%

Parents: for more information and a detailed guide on how to navigate the Edgenuity SIS and Buzz LMS, please visit -

<https://help.edgenuityinstructionalservices.com/hc/en-us/articles/360056027793-New-K-5-Parents>



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## Grades K-5 Student Progress Reports Overview

### K-3 Suggested Schedule:

Subject/Activity	Suggested Time
Morning Meeting (Discuss Calendar, Weather, Lessons for the day, Review goals)	15-20 minutes
Language Arts	60-75 minutes
Snack/Brain Break (play a game, exercise, move around)	20 minutes
Mathematics	45-60 minutes
Lunch/Free Play	40 minutes
Science	30-45 minutes
Brain Break	10 minutes
Social Studies	30-45 minutes
Brain Break	10 minutes
Electives (Art, Music, etc)	30 minutes
Afternoon Meeting (Discuss what was learned today across the subjects, a favorite thing a student learned, what goals were met, set goals for next day.)	15-20 minutes

### 4th and 5th Grade Suggested Schedule:

Subject/Activity	Suggested Time
Morning Meeting: Discuss goals for the day, current events, and upcoming activities	15-20 minutes
Language Arts	60-75 minutes
Snack/Brain Break (play a game, exercise, move around)	20 minutes
Mathematics	45-60 minutes
Lunch/Free Play	40 minutes
Science	30-45 minutes
Social Studies	30-45 minutes
Brain Break	10 minutes
Electives	30 minutes
Afternoon Meeting (Discuss what was learned today across the subjects, a favorite thing a student learned, what goals were met, set goals for next day.)	15-20 minutes

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## Grades 6 - 12 Progress Reports Overview

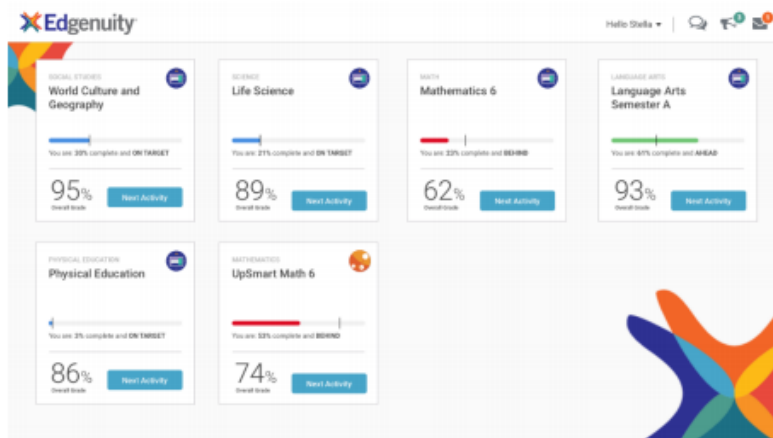
### Understanding Student Progress:

#### [Video Overview of Edgenuity Grades](#)

[https://www.youtube.com/watch?v=KCq\\_nqvO3qQ](https://www.youtube.com/watch?v=KCq_nqvO3qQ)

Knowing how a student is performing in his or her courses is important. We want to make sure that the student not only has access to that information, but also knows how to interpret it. All of that information is available to the student when they login. **PowerSchool grades will not be updated until the end of the grading period. Please monitor your student's progress in Edgenuity.**

**Progress Bar:** Each course has a bar indicator that is color coded and a statement of student progress.



- Red: The student is falling behind
- Blue: The student is on track
- Green: The student is ahead

**Course Grade:** Each course clearly displays the student's ACTUAL GRADE in the course on a 100-point scale. The actual grade will be lower if a student is falling behind in a course because the course calculates missing assignments as zeros. Grades will increase as students successfully complete assignments and get back on pace. Grades are updated daily on Edgenuity, grades will not be available in PowerSchool's Parent Portal, so parents should ask their student to login and check on pacing and performance and engage in conversation. Parents can ask us to create a Parent Account to monitor student progress.

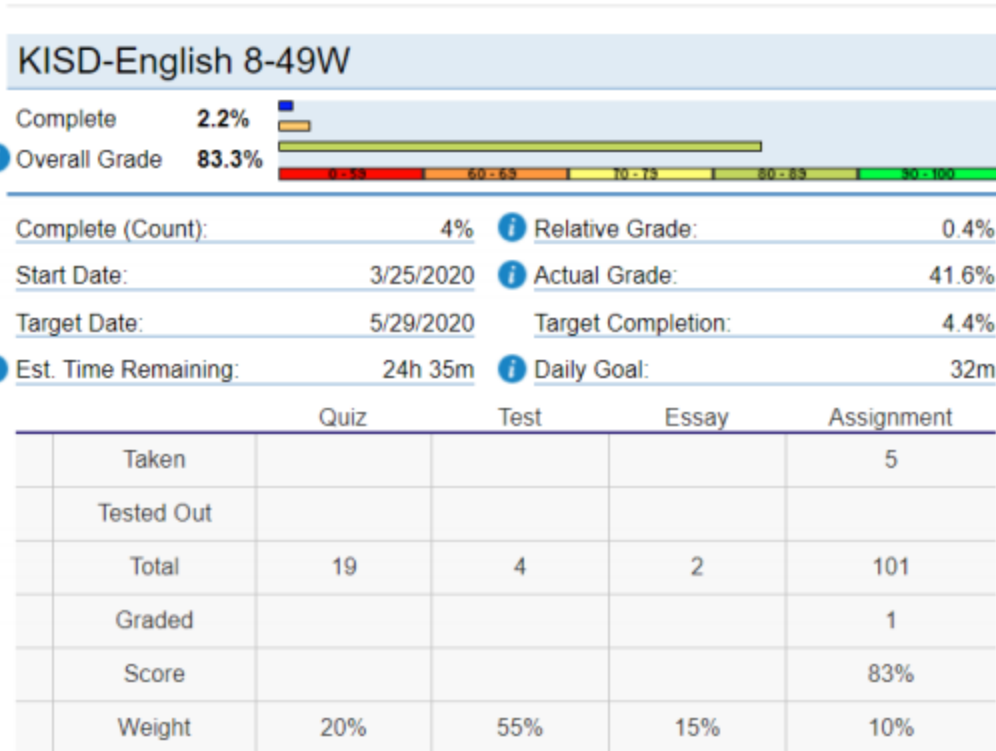


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## Grades 6 - 12 Progress Reports Overview

As you begin to look at progress reports and student grades within the Edgenuity system, it is important that teachers, parents, and students understand how grades are reported. Please review the information below.



**Overall Grade** – The weighted average grade for completed activities based on the grade weights for each type of activity. In the sample above, the student has an 83.3% overall grade.

*Note: If the student only does one assignment the entire time, the overall grade would reflect that single assignment every time.*

**Actual Grade** – Overall grade adjusted for progress if the student is behind. This score doesn't assume zeros for uncompleted work; it simply reduces the percentage as the student is behind. In the sample above, the student has completed 2.2% of the course, but should have completed 4.4% of the course. The actual grade is the product of the overall grade times the percentage of completion, e.g.  $83.3 \times (2.2\%/4.4\%)$  or 41.65%.

*Note: The actual grade will reflect the expected progress for the day a student is working. As such, the grade should match the overall grade when progress is at or above the Target Completion percentage.*





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## Grades 6 - 12 Progress Reports Overview

**Relative Grade** – The grade that a student would receive if he stopped working and received 0% for all unscored, counted activities.

*Note: This is the grade that will be entered in PowerSchool at the end of a grading period (semester). If the student has completed the entire course, this grade should match the Overall and Actual Grade.*

**Daily Goal** – The time a student needs to dedicate each school day to stay on pace for the course. This is based on estimates to complete the activities within the course and may vary from student to student based on individual skill.

**Est. Time Remaining** – The time a student needs to dedicate each school day to stay on pace for the course.



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## Understanding the Different Roles in Learning:

Responsibilities of the Student	Responsibilities of the Parent
<ul style="list-style-type: none"> <li>● Commit to working on your courses on a <b>daily basis</b>.</li> <li>● <b>Schedule</b> specific days and times as <b>"school work" time</b> (amounting to ~20+ hours each week).</li> <li>● Use the <b>Assignment Calendar and Progress Reports</b> to monitor your performance and progress toward course completion.</li> <li>● <b>Make frequent contact with your CVP Facilitator</b> when you need help progressing through your course.</li> </ul>	<ul style="list-style-type: none"> <li>● <b>Actively monitor</b> your child's attendance and course progress by reviewing their progress each week.</li> <li>● <b>Contact the school</b> at 812.314.3810 if your child will be unable to participate in virtual learning on a given day.</li> <li>● Work with my child to <b>develop a schedule and work space</b> for "school" time that amounts to a minimum of 20 hours per week.</li> <li>● Ensure my child attends all scheduled meetings (virtual and in-person).</li> </ul>

## Tips to Help You Succeed:

### Focus on three things: time, expectations, and encouragement.

- **Time:** Students can work on Edgenuity courses from anywhere they have Internet access. Make sure you have scheduled enough time to complete daily assignments at a reasonable pace. As you work, you can take notes using paper and pencil or using the eNotes feature within the system. We encourage students to schedule time to review their notes before taking assessments.
- **Set High Expectations:** We encourage students to actively use the Assignment Calendar to track what course work they should be completing each day. Setting and achieving daily goals helps keep students motivated and determined to succeed.
- **Ask for Feedback and Provide Encouragement Every Day:** Ask yourself the following questions:
  - What did I learn today?
  - What did I accomplish today?
  - What did I find challenging today?
  - How did I overcome those challenges?
  - How can my teacher or parents help me achieve success?

If you struggle with answering these questions, schedule tutoring time with your teacher or engaging in discussion with your peers.



# Columbus Virtual Pathway

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## Columbus Virtual Pathway Contact Information:

### Important Phone Numbers

CVP Office: 812.314.3810

Tech Support Hotline: 812.418.0252

### Email Addresses:

Josh Giebel - Director: [giebelj@bcsc.k12.in.us](mailto:giebelj@bcsc.k12.in.us)

Dot Daugherty - Administrative Assistant: [daughertyd@bcsc.k12.in.us](mailto:daughertyd@bcsc.k12.in.us)

Julie Caruso - Secondary Social Studies: [carusoj@bcsc.k12.in.us](mailto:carusoj@bcsc.k12.in.us)

Tessa Mayer - Special Education: [mayert@bcsc.k12.in.us](mailto:mayert@bcsc.k12.in.us)

Patricia Heathcote - Secondary Math: [heathcotep@bcsc.k12.in.us](mailto:heathcotep@bcsc.k12.in.us)

Karen Hollowell - Secondary English: [hollowellk@bcsc.k12.in.us](mailto:hollowellk@bcsc.k12.in.us)

Tracy Lykins - World Language & ELL Support: [lykinst@bcsc.k12.in.us](mailto:lykinst@bcsc.k12.in.us)

Clai Putney - Secondary Science: [putneyc@bcsc.k12.in.us](mailto:putneyc@bcsc.k12.in.us)

Katie Ruddell - Elementary Education: [ruddellk@bcsc.k12.in.us](mailto:ruddellk@bcsc.k12.in.us)

Joanna Shinn - CVP Success Coach: [shinnj@bcsc.k12.in.us](mailto:shinnj@bcsc.k12.in.us)

Sherry Traylor - Secondary English: [traylors@bcsc.k12.in.us](mailto:traylors@bcsc.k12.in.us)

Johnathon Valdez - Secondary Math: [valdezi@bcsc.k12.in.us](mailto:valdezi@bcsc.k12.in.us)

Emma Watkins - Secondary Social Studies: [watkinse@bcsc.k12.in.us](mailto:watkinse@bcsc.k12.in.us)

### Important Web Addresses:

Website - [www.bcscschools.org/cvp](http://www.bcscschools.org/cvp)

Facebook - [@columbusvirtualpathway](https://www.facebook.com/@columbusvirtualpathway)

Instagram: [columbusvirtualpathway](https://www.instagram.com/columbusvirtualpathway)



1200 Central Avenue, Columbus, Indiana 47201  
812-376-4234

## 2022-23 SCHOOL YEAR

JULY 2022						
S	M	Tu	W	Th	F	S
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31						

AUGUST 2022						
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SEPTEMBER 2022						
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OCTOBER 2022						
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NOVEMBER 2022						
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DECEMBER 2022						
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JANUARY 2023						
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FEBRUARY 2023						
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MARCH 2023						
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MAY 2023						
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JUNE 2023						
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25	26	27	28	29	30	

First Teacher Day	August 3
First Student Day	August 4
Labor Day (no school)	September 5
Professional Development Day (no school for students)	September 6
Fall Break (no school)	October 10–14
Thanksgiving Break (no school)	November 23–25
Professional Development Day (no school for students)	November 28
First Semester Ends	December 20
Winter Break Begins (Dec 21–Jan 5 Winter Break, no school)	December 21
Teacher Days	January 6
Classes Begin for 2nd Semester	January 9
Martin Luther King Jr. Day (no school)	January 16
Professional Development Day (no school for students)	February 20
Spring Break (no school)	March 13–17
Professional Development Day (no school for students)	April 6
Good Friday (no school)	April 7
Last Day for Students	May 23
Last Teacher Day	May 24
<b>GRADUATION</b>	
CSA New Tech at CEHS, 7:00 p.m.	May 26
East High School, 10:00 a.m.	May 27
North High School, 1:00 p.m.	May 27

<i>Grading Periods</i>	<i>Student Days</i>	<i>Teacher Days</i>
<b>FIRST SEMESTER</b>		
<i>1st 9 weeks: August 4–October 7</i>	45	47
<i>2nd 9 weeks: October 17–December 20</i>	43	44
<b>SECOND SEMESTER</b>		
<i>3rd 9 weeks: January 9–March 10</i>	43	45
<i>4th 9 weeks: March 20–May 23</i>	45	46.5

**INCLEMENT WEATHER DAYS:** The first five will be eLearning days. Additional days beyond day five will be made up at the end of the school year.

■ School Closed   ■ Special Event Day  
○ First/Last Student Day   □ First/Last Teacher Day



## Our school is using ParentSquare!

Dear Parents & Guardians,

We are excited to let you know that this year we'll be using ParentSquare to communicate with you at the school, and in your classrooms and groups.

ParentSquare provides a simple and safe way for everyone at school to connect.

With ParentSquare you'll be able to:

- Receive all district, school and classroom communication via email, text, or app
- View the school and classroom calendar and RSVP for events
- Easily sign up to volunteer and/or bring items
- Securely receive report cards, IEPs and other important student documents

### **Activate your Account**

You will soon receive an invitation email or text to join ParentSquare. Please click the link to activate your account. It takes less than a minute.

You can use ParentSquare on any device. You can download the free mobile app for iOS or Android or use the desktop version at [www.parentsquare.com](http://www.parentsquare.com).

Our goal is for every family to join ParentSquare and engage with our school community. Please feel free to ask me any questions.

Thank you so much!

## ParentSquare Tips for Parents & Guardians

### 1 **Activate Your Account**

Click the link in your activation email/text, or sign up on parentsquare.com or via the ParentSquare app.

### 2 **Download App**

It's easy to stay in the loop with the ParentSquare app. Download it now for iOS or Android devices.

### 3 **Set Preferences**

Click your name in the top right to set your notification and language preferences.

### 4 **Get Photos & Files**

Click 'Photos & Files' in sidebar to access pictures, forms, and documents that have been shared with you.

### 5 **Appreciate Posts**

Click 'Appreciate' in your email/app or website to thank a teacher or staff member for a post.

### 6 **Comment or Reply**

Click 'Comment' in app or website to privately ask a question about the post that your teacher or school sent.

### 7 **Participate**

Click 'Sign Ups & RSVPs' in the sidebar to see available opportunities. Click bell on top to check your commitments.

### 8 **Join a Group**

Click 'Groups' in the sidebar to join a group or committee at your school to participate or to stay up-to-date.

### 9 **Find People**

Click 'Directory' in the sidebar to find contact information for school staff.

### 10 **Get in Touch**

Click 'Messages' in the sidebar to privately get in touch with staff and teachers.